



OFFICE OF THE MUNICIPAL COUNCILLORS
ENGLISHBAZAR MUNICIPALITY, MALDA

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Memo No.....

date.....

NOTICE INVITING TENDER/QUOTATION

Sealed Tenders/Quotations are hereby invited by The Chairman, EBM, Malda from the reliable, bonafied and experienced suppliers/ authorised distributor/dealers of the reputed companies/Agencies for supply of the materials (as per specification) as per enclosed **ANNEXURE** for Extension of pipe line at at Sunny Park near h/o N. Das to D. Mandal in ward no 28 and maintenance-repairing works at different wards under E.B.M, Malda.

The specification may be obtained from the water works department on all working days up to 5 pm.

Terms & Conditions :-

As such, each and every intending quotationers are requested to submit the quotations along with the relevant papers as asked for and fully aware of the terms and conditions, as laid down below:-

1. The rate of item should be quoted vividly and inclusive of all types of Taxes, rates and fees.
2. One copy of PAN Card, up to date IT return receipts, upto date professional tax receipts, GST document and letter of authorization for distributor/dealer/ supplier if available, should also be enclosed with the tender.
3. The lowest rate should be accepted subject to fulfilment of the other conditions.
4. The last date for submission of tender is 15.02.2018 upto 3.00pm and will be opened on the same day after 3-30-pm.
5. Earnest money Rs. 7000.00 (Seven thousand only) should be deposited by bank draft from any nationalised bank payable at Malda, in favour of The Chairman, Englishbazar Municipality.
6. The successful quotationers should have to complete the supply within 15 days from the date of issuance of work order at Water works dept., EBM, Malda.
7. The authority reserves the right to reject the lowest or all the tenders without assigning any reasons and he is not bound to accept the lowest tender also.
8. The authority reserves the right to increase or decrease the quantity of materials, subject to actual requirement at any point of time during execution of the work.

sdh
Chairman

Englishbazar Municipality, Malda

Memo No. 2890/VII-7(B)/17-18/NC12 dated 05.02.2018

Copy forwarded for information and necessary action to:-

1. The District Magistrate, Malda.
2. The Executive Engineer, PHE, Malda division.
3. The Executive Engineer, MED, Malda.
4. The Executive Officer, Englishbazar Municipality, Malda.
5. The Finance Officer, Englishbazar Municipality, Malda.
6. The Tender & Purchase Committee, Englishbazar Municipality, Malda.
7. The CIC, Water works, Englishbazar Municipality, Malda.
8. The Superintendent, Water works, Englishbazar Municipality, Malda.
9. The Accountant, Englishbazar Municipality, Malda.
10. The copy for display on the Notice Board, Englishbazar Municipality, Malda.
11. The In-charge General Section, with direction to publish Ad at News Paper.
12. The Urban Planner, EBM, with direction to upload the matter in the Website of EBM
13. Office copy.